

AGENDA

Conference Call Date: Thursday, June 21 2012

Time: 4:00 p.m. to 5:00 p.m. EST

Dial in Number: (888) 670-3525

Conference Code: 1648696226

Facilitator: Becki Poston, Florida Department of Health

Participants:

Board of Directors	DOH	Others
David Bowen, Chair	Becki Poston	Danielle DiNicola
Rodman Steele, Treasurer	Erika Marshall	Melissa Goetz
Sheriff Al Lamberti, Secretary	Lucy Gee	Jennifer Maurer
Chief Tom Hunker, Director		
William Janes, Director		
Sharon Kelley, Director		
Brian A. Kahan, Director		E=Excused

Call to Order by David Bowen, Chair

Item	Topic	Board Member	Discussion
1	Approval of the April 19, 2012 meeting minutes. Approval of the May 17, 2012 meeting minutes	Chairman	
2	Treasurer's Report <ul style="list-style-type: none"> Receipts Disbursements 	Treasurer	Received \$2,000 from the City of Temple Terrace Police Department 4/24/12
3	<ul style="list-style-type: none"> DOH Component Unit Update PDMP Update 	Becki Poston	
4	Funding Request FY 2011-2012	Erika Marshall	

Item	Topic	Board Member	Discussion
5	Funding Request FY 2012-2013	Erika Marshall	
6	Fund Raising Update	Chairman	
7	Other Business Notice of Change filed with new telephone number		
8	Meeting Adjourned	Chairman	

Action Items:

#	Action Item	Person Responsible	Target Date	Completion Date
1	Forward copy of Pat Gleason letter to Directors	Becki Poston	5/17/12	5/29/12
2	Prepare letter to Governor and Attorney General outlining successes of the Foundation and fund raising strategy for PDMP sustainability.	Chairman and Becki Poston	7/1/12	
3	Update PDMP Foundation website	Chairman and Becki Poston (Sachs)	7/1/12	
4	Prepare PowerPoint presentation to post on website	Becki Poston and Director Kahan/Kelley		
5	Complete Foundation budget	Becki Poston and Treasurer	7/1/12	
6	Update brochure	Becki Poston	7/1/12	
7	Mail potential donor letters	Becki Poston and Chairman	7/1/12	
8	Schedule sustainability meeting in Tallahassee- late summer	Becki Poston	7/1/12	
9	Solicit pro-bono financial audit	Becki Poston and Treasurer	7/1/12	