



*Supporting the State of Florida
Prescription Drug Monitoring Program*

Agenda

Florida PDMP Foundation
Friday, April 5, 2013
9:00 a.m. to 10:00 a.m.

Teleconference Information
Dial In Number: (888) 670-3525
Participant Code: 164 869 6226

Board of Directors:

Dave Bowen, Chair
Mike Ayotte, Director
Karen Ellis, Secretary
Honorable Mike Fasano, State
Representative, Director
Brian Kahan, Treasurer
Gavin Meshad, Vice-Chair
Chief Don De Lucca, Director

DOH:

Lucy Gee, Division Director
Rebecca Poston, Program Manager
Erika Marshall, Outreach Director

Item	Topic	Discussion
1	Welcome and Opening Remarks	Chairman Bowen
2	Roll Call and Review of Sunshine Law	Secretary Ellis
3	Approval of March 22, 2013 minutes	Chairman Bowen
4	Pending Action Items	Chairman Bowen

Item	Topic	Discussion
5	Treasurer's Report <ul style="list-style-type: none"> • Disbursements • Receipts • Wells Fargo Acct • Goal Update 	Treasurer Kahan <i>One Pill Can Kill- Stop Prescription Drug Abuse. Fund the PDMP 2013-2014 Campaign</i> Goal 500,000 Quarterly Goal \$125,000 Funds Currently Raised \$20,000 Funds needed for 1 st Quarter \$105,000 Last installment to DOH for FY 2012-2013: \$33,223.00
6	Fund Raising Goals and Opportunities <i>One Pill Can Kill- Stop Prescription Drug Abuse. Fund the PDMP 2013-2014 Campaign</i>	Vice-Chairman Meshad
7	Website Update <ul style="list-style-type: none"> • Review Mission • Review Goal 	
8	Other Business	
9	Adjourn	

Action Items:

#	Action Item	Person Responsible	Target Date	Completion Date
1	Schedule Funding Campaign Strategy Training	Rebecca Poston	3/8/2013	On-going
2	Florida Division of Corporation Corporate Filing & IRS Filing	Rebecca Poston	5/1/2013	On-Going
3	Update Articles of Incorporation with Chief's address	Rebecca Poston	3/22/13	3/22/13
4	Execute DOH Contract	Surgeon General Armstrong & David Bowen	4/1/2013	Routed for review and execution

#	Action Item	Person Responsible	Target Date	Completion Date
5	Finalize e-mail fundraising message	Karen Ellis Rebecca Poston	3/29/2013	4/1/2013
6	Review and send any website corrections to Ms. Poston	All Directors	3/29/2013	4/4/2013
7	Establish email address for fundraising message	Erika Marshall Chris Aiken	3/25/2013	3/25/2013
8	Complete Foundation Website Update	Erika Marshall	4/3/2013	4/4/2013
9	Send Ms. Poston contact list of potential donors	All Directors	3/29/2013	On-Going
10	Finalize fundraising message to potential donors	Gavin Meshad Rebecca Poston	3/29/2013	On-Going