

AGENDA

**Betty Easley Conference Center
Capital Circle Office Center Complex
4075 Esplanade Way, Room 180
Tallahassee, FL 32399**

Time: 10:00 a.m. to 12:00 p.m. EST

Facilitator: Becki Poston, Florida Department of Health

Ms. Poston reminded the Board that the Foundation operates under Florida's Sunshine Law. The meeting minutes and/or audio portion of the meeting are available for review. There should be no communication or correspondence between board members related to items of business that are on the agenda or may be on future meeting agendas. Meeting minutes and/or audio will be forwarded to the Chairman.

Participants:

Board of Directors		DOH		Others	
David Bowen, Chair	X	Becki Poston	X	Danielle DiNicola (BCSO)	X
Rodman Steele, Treasurer		Erika Marshall	X	Matthew Dunegan (OAG)	X
Rene Bruer, Director	X	Lucy Gee	X	Dave Gross (FDLE)	X
William Janes, Director	X	Richard Solze	X	Jeff Beasley (FDLE)	X
Sheriff Al Lamberti, Secretary	X	Frank Framer	X	Sally West (FRF)	X
Sharon Kelley, Director	X	Jennifer Hurst	X	Bruce Grant (Citizen)	X
				Tom Arnold (Southern Strategy Solutions)	X
				Claude Shipley (Citizen)	X
				Pat Gleason (OAG)	X

Agenda Items:

Call to Order by David Bowen, Chair at 10:07 a.m.

Item	Topic	Board Member	Discussion
1	Welcome- State Surgeon General		Dr. Farmer welcomed the Board of Directors and audience and thanked the directors for their service on the board.
2	Approval of August 25, 2011 meeting minutes	Dave Bowen, Chairman	Motion to approve by Janes, second by Lamberti. Motion carried unanimously.

Item	Topic	Board Member	Discussion
3	DOH Contract	Dave Bowen, Chairman	<p>Ms. Erlich introduced herself as the Department's counsel regarding PDMP and introduced Michael Grief as the transactional contract attorney. Ms. Erlich advised the board that execution of the contract is necessary to move forward. The board discussed their concerns.</p> <p>Motion to approve contract by Lamberti, second by Janes. Motion carried unanimously.</p>
4	Treasurer's Report <ul style="list-style-type: none"> • Receipts • Disbursements • Review spending plan and budget codes 	Rod Steele, Treasurer	<p>The treasurer was not present at the meeting. The most recent balance sheet was provided in the meeting materials for the board's review.</p>
5	Fund Raising <ul style="list-style-type: none"> • Asset Forfeiture Donations • Sunshine Law 	Dave Bowen, Chairman Sheriff Lamberti	<p>Chairman Bowen advised that there were some fundraising barriers during the 2011 legislative session when the future of the PDMP was unknown. People were concerned about whether the program would move forward. Interested has resurfaced now that the program is being implemented. Chairman Bowen advised that he is still waiting on a response to the question regarding whether legislators can donate campaign contribution surpluses.</p> <p>Sheriff Lamberti advised that he has spoken with the Sheriffs across the state and they are very interested in donating asset forfeiture money to the PDMP Foundation. So far, 28 counties have committed to donating asset forfeiture funds. Other counties have requested a follow-up request.</p> <p>Sheriff Lamberti advised that he will be attending a Florida Sheriff Association Meeting at 1:00 p.m. this afternoon and that he will be on the agenda to implement the donations. Sheriff Lamberti indicated that the Sheriffs need to know what the fundraising target is.</p> <p>Sheriff Lamberti advised that donations from asset forfeiture funds could be made annually.</p>

Item	Topic	Board Member	Discussion
			<p>Ms. Poston advised the board that a minimum of \$475,000 is needed annually to operate the PDMP. Should the Department receive federal or private grants or donations, the amount needed from the Foundation would be less.</p> <p>Ms. Pat Gleason from the Office of the Attorney General appeared before the Board of Directors to provide guidance on Sunshine Law issues. Ms. Gleason advised that there can be no communications between board members, outside of publicly noticed meetings.</p>
6	PDMP Update <ul style="list-style-type: none"> • Implementation • Participants • Education Strategies • Performance Measures 	Becki Poston & Erika Marshall	Ms. Poston informed the board that PDMP staff has been busy with the implementation of mandatory reporting on September 1, and providing educational opportunities. Ms. Poston advised that staff has been in front of over 5,000 practitioners so far. Educational efforts include presentations and exhibitions at state regulatory board meetings, professional association meetings, written materials, and an online webinar.
7	Other business	Dave Bowen, Chairman	No additional business.
8	Adjourn		<p>Motion to adjourn by Janes, second by Lamberti. Meeting adjourned at 12:07 p.m.</p> <p>Motion to cancel standing Thursday meeting by Bowen, second by Janes. Motion carried Unanimously.</p>

Action Items:

#	Action Item	Person Responsible	Target Date	Completion Date
1				
2				
3				
4				