



Agenda

Florida PDMP Foundation
 Friday, April 19, 2013
 9:00 a.m.to 10:00 a.m.

Teleconference Information
 Dial In Number: (888) 670-3525
 Participant Code: 164 869 6226

Board of Directors:

Dave Bowen, Chair
 Mike Ayotte, Director
 Karen Ellis, Secretary
 Honorable Mike Fasano, State Representative, Director
 Brian Kahan, Treasurer
 Gavin Meshad, Vice-Chair
 Chief Don De Lucca, Director

DOH:

Lucy Gee, Division Director
 Rebecca Poston, Program Manager
 Erika Marshall, Outreach Director

Item	Topic	Discussion
1	Welcome and Opening Remarks	Chairman Bowen
2	Roll Call and Review of Sunshine Law	Secretary Ellis
3	Approval of April 5, 2013 minutes	.Chairman Bowen
4	Treasurer's Report	Treasurer Kahan
5	Fund Raising Goals and Opportunities	Vice-Chair Meshad
6	Website Update <ul style="list-style-type: none"> • Review Mission • Review Goal 	Chairman Bowen
7	Other Business	Chairman Bowen
7	Adjourn	Chairman Bowen

Action Items:

#	Action Item	Person Responsible	Target Date	Completion Date
1	Identify organization to provide Funding Campaign Strategy Training- Solicit cost proposal.	Gavin Meshad	3/8/2013	On-going
2	Florida Division of Corporation Corporate Filing & IRS Filing	Rebecca Poston	5/1/2013	On-Going Next meeting
3	Execute DOH Contract	Dave Bowen & Surgeon General Armstrong	4/1/2013	Routed for execution
4	Send Ms. Poston contact list of potential donors	All Directors	3/29/2013	On-Going
5	Send Mr. Bowen parameters for email delivery	Erika Marshall	4/10/2013	
6	Finalize fundraising message to potential donors	Gavin Meshad Rebecca Poston	4/19/2013	
7	Finalize email message to licensees	Directors	4/19/2013	
8	Explore creating a video message	Ms. Gee	4/19/2013	
9	Confirm donation option on licensure renewal	Ms. Gee	4/19/2013	
10	Contact professional organizations	Dave Bowen Brian Kahan Rebecca Poston	4/19/2013	
11	Create FACT v MYTH	Gavin Meshad Rebecca Poston	4/19/2013	