



Florida PDMP Foundation
Board of Directors
Conference Call
MINUTES

Date: Monday February 13, 2023

Time: 6:00 p.m.

Chair: Dr. Jill Rosenthal

Members Present (Officers): Hon. Al Nienhuis, Secretary and Mr. Greg Nazareth, Treasurer

Members Present (Directors): Dr. Samir Vakil and Dr. Dan Gesek

Member Absent (Officer): Dr. Lee Ann Brown

Members Absent: (Directors): Dr. Nomen Azeem and Ms. Lorraine Duthe

Staff: Robert Macdonald, Executive Director, Dr. Kelli Ferrell, Health Educator and Kaitlin Brown, Education Program Specialist

Legal Counsel: Jason D. Winn, Esq

Department of Health: Jennifer Wenhold, Director, Division of Medical Quality Assurance

Call to Order

The chair called the PDMP Foundation Board of Directors conference call to order at 6:02 p.m., February 13, 2023.

Roll Call/Sunshine Law

The chair called on the secretary for the Sunshine Law statement and to call the roll. Sheriff Nienhuis presented the statement and then called the roll. He reported that a quorum was not present pending Dr. Vakil participating on the conference call.

Approval of Minutes of Last Meeting (May 5, 2022)

The chair announced that until a quorum was present the approval of the minutes would be deferred until later in the meeting.

Report of the Chair

The chair discussed the process for the appointment of new board members by the State Surgeon General. She said that Mr. Macdonald was working with the SSGs staff and that Dr. Ladapo was in consultation with the Governor's Office reviewing candidates for board positions. She said that until new board members were appointed, she would remain on the board as chair.

The chair then provided an overview of the PDMP Foundation staffs work on E-FORCSE outreach and education programs, the OD2A Grant deliverables, the opioid summit, the promotion of the peer-to-peer course online and live and the publication of the monthly E-Newsletter.

Return to the Approval of the Minutes of the last meeting (May 5, 2022)

The secretary announced that Dr. Vakil had joined the conference call and that there was a quorum present. The chair then called for a motion to approve the minutes of the May 5, 2022 board of directors conference call. Sheriff Nienhuis moved that the minutes be approved as distributed and it was seconded by Mr. Nazareth. On vote, the minutes were approved.

Treasurer's Report

The treasurer reported that as of Feb 8, 2023, the total PDMP Foundation assets were **\$1,068,587** in Wells Fargo banking and brokerage accounts. There is **\$25,237** in the checking account and **\$160,914** in the WFB Platinum Savings Account of which **\$16,301** are unrestricted funds. He said that the total funds in the Wells Fargo Brokerage account are **\$882,435** and of this total, **\$248,063** is invested in a Goldman-Sachs one year \$250,000 certificate of deposit which matures June 1, 2023. He said that two other certificates matured this month and are now in the brokerage cash account which totals **\$634,372**.

The treasurer then said that the approved budget for FY 2022-2023 of **\$128,120** had spent **\$46,162** for contract staff services, **\$9,199** for projects and programs and **\$10,579** for office operations. The total funds spend were **\$65,940**. The total percentage of operating budget spent through January 16, 2023, was 51%.

The treasurer then said that the approved budget for FY 2022-2023 for the Center for Disease Control and Prevention Overdose Data to Action Grant (OD2A) was **\$250,000** for deliverables provided by the PDMP Foundation to the Florida Department of Health. He said that through January 16, 2023, the PDMP Foundation spent **\$63,463** on grant administration; **\$7,000** on production of educational webinars; **\$1,500** on peer-to-peer course presentations; **\$12,095** on project and program promotions; and **\$8,652** on indirect costs. The total expenses for the OD2A grant through the first two quarters was **\$92,710**.

The treasurer then reported that the approved budget for the Harold Rogers Grant for FY 2022-2023 was **\$122,000**. He said that the PDMP Foundation reimburses Bamboo Health for its integration of healthcare practitioners offices Electronic Health Records with the PDMP database. The total reimbursable funds expended for this grant in the first two quarters was **\$34,650**.

Report from the Department of Health

The chair called on Ms. Wenhold for her report. She provided an overview of the major projects undertaken by the Department of Health Division of Medical Quality Assurance which manages the state prescription drug monitoring program (E-FORCSE).

She said that the division had published an annual report which provided an update on the PDMP operations. She also said that MQA held a Long-Range Planning session in Tallahassee where Department and program leaders, regulatory staff and board chairs met to discuss future division goals and

objectives. She also mentioned that the licensure process would soon be automated making renewals easier for professionals.

Staff Reports:

The chair called on Dr. Ferrell for her report. She provided an overview of the PDMP Foundation's development and presentation of webinars to OD2A grant national jurisdictions. She said that two webinars had been held dealing featuring information about the Florida PDMP warehouse and the opioid academic detailing project ongoing by Palm Beach County Health Department. She said that the webinar production continued to be successfully conducted by the Florida Medical Association. Dr. Ferrell reported that the responses from the national jurisdictions was very positive as Florida was recognized as a leader in all facets dealing with its prescription drug monitoring program. She then said that two additional webinars were in the works and that the PDMP Foundation education committee chaired by Dr. Azeem with Dr. Rosenthal and Dr. Brown as members had approved the webinar content and speakers.

Dr. Ferrell then provided status of the development of a statewide Opioid Summit. She said that the foundation education committee had approved a draft program outline which included topics and speakers. She said the summit was projected to bring together representatives of state healthcare professional associations, public health departments, addiction treatment programs, law enforcement agencies, and government officials. She said that the program was now under review by the Department of Health and State Surgeon General's office. She mentioned that addressing the Opioid crises in Florida was a top priority of Governor DeSantis. Dr. Ferrell said that the summit would be held in the Orlando area sometime in the summer or fall of 2023.

She then discussed the planning of another peer-to-peer course on the best practices for use of the PDMP database with OD2A Grant Florida pilot jurisdictions. This would be a joint promotion of the course by the Palm Beach and Broward County Health Departments. It was being planned for the summer.

The chair then called on Ms. Brown to provide her report. She gave an overview of the publication of the monthly E-Newsletter to over 700,000 licensed healthcare professionals. She said that Dr. Brown who is the newsletter editor continues to seek input from readers as to topics and format for the publications.

Ms. Brown then updated the board on the registration for the online peer-to-peer course. She said that MDs, DOs and DPMs can take the course on the Florida Medical Association website and receive 1.25 hours credit. She also said that dentists, pharmacists and nurse practitioners can take the course for 1.0 hours credit through CE Broker. She said that the majority of responses were very positive about the information provided in the course material.

Executive Directors Report:

The chair called on Mr. Macdonald for his report. He provided an overview of the PDMP Foundation and E-FORCSE staffs roles in outreach and education. He said that staffs continue to have a presence at state and regional health care and law enforcement conferences providing information to attendees at exhibit booths. He said that since July 1, the foundation and E-FORCSE have attended the Florida Pharmacy Association, Florida Medical Association, Florida Podiatric Medical Association, Florida Academy of Physician Assistants, Florida Sheriffs Association, Florida Society of the American Academy of Osteopathic Family Physicians, Florida Nurse Practitioners Network, and Pinellas County Osteopathic Medical Society winter seminar. He said that the staffs will also be attending the upcoming Florida Osteopathic Medical Association and Florida Dental Convention conferences.

Mr. Macdonald discussed his involvement in developing and submitting quarterly reports providing the projects that the foundation is completing for the OD2A grant deliverables. These reports outline the foundation's expenses for grant implementation and are required to receive reimbursement of funds.

He then mentioned that the latest live peer-to-peer course was held at the Pinellas County Osteopathic Medical Society winter seminar. He said that Dr. Lee Ann Brown was the keynote speaker with attorney Jason Winn providing insights on legal and regulatory requirements relative to the use of the PDMP database. He said that he also was on the program providing the legislative intent and role of the foundation.

Mr. Macdonald then discussed the need to hold an annual live meeting. He said that this should occur as soon as the State Surgeon General makes his appointments to the board of directors.

Public Comments

Dr. Gesek noticed the board that there may be a new Federal regulation requiring all healthcare practitioners to receive eight hours of opioid continuing education for licensure. The chair asked Mr. Winn to research this matter and report back to the board.

The chair then called for any public comments. None were presented.

Date of Next Meeting

The chair said that when the new board appointments were made Mr. Macdonald would schedule a live meeting for the new board members.

Adjournment

Hearing no other business, the chair adjourned the PDMP Foundation board of directors' conference call meeting at 6:38 p.m., Monday February 13, 2023.